

**FRIENDS OF BINFIELD SCHOOL**  
**REGISTERED CHARITY NUMBER 1079512**  
**MINUTES OF FOBS MEETING HELD BY WEBEX- THURSDAY 25TH FEBRUARY 2021**

**1. PRESENT**

Hayley Hammond  
Kate Hayes  
Emily Fenner

Claire Turner  
Tracy McBeth

Joanne Maher  
Rachael Norman

**2. APOLOGIES**

Jackie Rawes  
Debs Conneely  
Briarley Jenvey

Tania Chizlett  
Nick Foster

Julie Nixon  
Purveen Hira

**3. PRESIDENT'S REPORT**

Mrs Fenner shared that staff are looking forward to having all children back in school on the 8<sup>th</sup> March. The new books are already in use and much appreciated by the children currently in school. Thanks was also passed on for the new KS2 headsets which are also in use. Headsets have been supplied in plastic cases and children will be taught how to look after their own set.

Mrs Norman advised that the old wooden adventure trail and trees have been removed by the tree surgeon and turned into woodchips for the BOLE however the surface is inadequate for the new Trim Trail so additional hard core is now needed before the installation. It is hoped this additional work and the Trim Trail installation can be completed during the Easter break to enable full usage during the summer term. It is planned for the equipment to be cleaned by hand after each year group however the protective spray coating is also being investigated.

Jo passed on continued thanks to staff on behalf of all parents for their dedication and hard work supporting children currently at home and in school.

#### 4. TREASURERS REPORT

Bank balance	24.02.21	<b>£11,235.91</b>
Stripe account		£0.00
Petty cash		£20.00
	<b>Available funds</b>	<b>£11,255.91</b>

		<b>Agreed spend</b>	<b>Spent to date</b>	<b>Left to spend</b>
<b>Commitments</b>	Teachers Floats	£1,600.00	£204.27	£1,395.73
	Enrichment Week Spring Term	£950.00		£950.00
	Sports Week Summer Term	£950.00		£950.00
	Contribution to Year 6 leavers	£300.00		£300.00
<b>Agreed 2019/2020</b>	Shed	£2,750.00	£2,750.00	£0.00
	New adventure playground	£5,000.00		£5,000.00
	Books	£1,000.00	£1,011.86	-£11.86
	Funding help - families	£250.00		£250.00
	Headphones	£1,727.10	£1,542.30	£184.80
	<b>Committed to Date</b>	<b>£14,527.10</b>	<b>£5,508.43</b>	<b>£9,018.67</b>
	<b>Available</b>	<b>£2,237.24</b>		

<b>Income since last meeting</b>	
Christmas jumper day	£570.00
BFC Lottery	£48.00
Amazon Smile	£78.02
<b>Total</b>	<b>£696.02</b>

Books were a slight overspend due to postage costs. Headsets were cheaper than expected and Claire asked if school would need to buy headsets for lower years? Claire also asked if school would like to add the Spring enrichment fund to Summer or can this go back into general funds? Jo will check with school.

CIL grant application will be reviewed by the CIL committee during w/c 1<sup>st</sup> March and the Parish Council committee w/c 8<sup>th</sup> March. School have advised due to additional ground works needed; the potential cost is £7-8k. Claire will increase our CIL application to £8k to cover this increased work and passed on thanks to the Parish clerk for her support with the application.

September 2019 - August 2020 accounts are currently being reviewed by an independent assessor.

NatWest still need to change the bank account trustees to include the new committee voted in at the AGM in September 2020.

## **5. ACTIONS ARISING FROM MINUTES OF LAST MEETING**

- 5.1 *Tree and existing wooden adventure trail removal cost – Completed and covered by tree surgeon*
- 5.2 Usage levels of field adventure trail – to be addressed in Summer term (Jo)
- 5.3 Ongoing surface treatment (after initial free treatment) – School have advised that equipment will be disinfected after each year group but the coating is still being investigated depending on cost - Jo & Nicola Jenkins
- 5.4 Virtual event feedback survey – this will now have wider scope to cover general virtual events in and will be sent out after the quiz
- 5.5 Skills sheet – ongoing (request to be put in newsletter – current need is for shelving in the new shed) Jo
- 5.6 BOLE tidy up – may be possible from 12<sup>th</sup> April pending COVID restrictions, Jo to check with school
- 5.7 FOBS committee list on PTA events – Debs to check and update Hayley who will email new members
- 5.8 *Headphones – completed as have been purchased*
- 5.9 *World Book Day sponsored reading event with Usborne – School did not want to run in conjunction with WBD so this will be considered later*
- 5.10 CO-OP membership – Tracy advised that scheme is still closed
- 5.11 *Waitrose token scheme – currently closed due to COVID*
- 5.12 *Virtual quiz – will run on Friday 12<sup>th</sup> March, event needs to be publicised through school. Prizes tbc*
- 5.13 *Wine tasting event – will keep on fund raising ideas list for summer term*
- 5.14 *Fund matching – Debs to include plea in next newsletter*
- 5.15 Small change donation boxes – it was suggested that we ask if anyone has a 3D printer to custom make boxes, this will be added to the skills sheet. Minimum of 6 boxes up to 10 may be needed with the FOBS logo. It was suggested this is set up for boxes to go in Crema and The Foxes Den during the Binfield Egg Hunt.
- 5.16 Binfield Egg Hunt – This will run Sat 3<sup>rd</sup> -Sun 11<sup>th</sup> April. School would like to host an egg in the usual tree. Emma provisionally agreed to make the egg (in school uniform) pending her house move. Jo advised that Vicky is considering offering adverts on the map if we can help organize this. Claire asked if the fund split between Binfield Pre School and FOBS has been agreed – Jo to confirm. We also need to check if it is within the FOBS constitution for the Egg Hunt to use our bank account and then share funds with the Pre school.
- 5.17 International awareness days - Tania
- 5.18 Ink cartridge recycling – Claire has received 2 x boxes for the Parish office and school reception but they are quite small. Posters to be put in the OWL notice boards and SchoolComms email to be sent out.
- 5.19 Cooking event - Robyns Nest were too busy for this to run during half term. Jo to discuss if this could be moved to Easter holidays?
- 5.20 Krispy Kreme doughnuts – tbc post COVID restrictions

## **6. CHAIR REPORT**

### **6.1 Shed update**

The shed has a new roof and is watertight with thanks to Tristan from 329 Gardens and Raul Hira. The storage unit has been emptied and the light is working with thanks to Ramesh and Raul Hira. Shelving is now needed so contents can be stored efficiently, request to go in newsletter. New lock and step will be organised by Jo.

### **6.2 Second Hand uniform**

Email request system will continue to be used with donation box. SchoolComms email to be sent out Friday 26<sup>th</sup> February.

### **2021 Fund raising ideas**

1. Easter events – Binfield Egg Hunt will be running Sat 3<sup>rd</sup>-Sun 11<sup>th</sup> April
2. Sponsored distance event during Easter holidays - Kate to send out sponsor sheet ideas
3. Sponsored reading event – tbc
4. Virtual Balloon / Duck Race – Nick Foster suggested we look into this idea and he is happy to help organise
5. Summer event

School has advised that although national lockdown is expected to be lifted on 21<sup>st</sup> June, they must continue to operate under tighter safety conditions for at the least the Summer term so unfortunately we will not be permitted to run events on the school grounds until these restrictions are lifted. Virtual summer event could run similar to Christmas 2020 for two weeks up to 21<sup>st</sup> June. Initial suggestions were online Bingo, magic show, raffle, auction, balloon /duck race, scavenger hunt / trail, quiz, summer BBQ/cocktail book and wine / gin tasting. A summer event sub committee will be set up after Easter holidays, please email [fobs@friendsofbinfieldschool.co.uk](mailto:fobs@friendsofbinfieldschool.co.uk) if you wish to attend (also to be added to newsletter - Debs).

### **ANY OTHER BUSINESS**

- Bag2School – Jo will book another collection date for after 29<sup>th</sup> March pending COVID restrictions (Debs - to be added into newsletter)
- Claire raised that generally our ongoing financial commitments are approx. £10-12k with a minimum spend of £6.5k per school year which is normally covered by the regular fund raising events however looking ahead we will not have the same level of funds available due to limited fund raising opportunities during lockdown. Should we consider reserving some of the existing funds now for the next school year and also highlight to school that less funds may be available? This shortfall will need to be highlighted in the newsletter (Debs) and also Kate to update thermometer on pta events.

### **EVENT DATES**

Tuesday 23 <sup>rd</sup> March 2021, 8pm	- FOBS meeting via Webex
Wednesday 28 <sup>th</sup> April 2021, 8pm	- FOBS meeting via Webex
Sunday 23 <sup>rd</sup> May 2021	- Binfield 10K provisional
Tuesday 25 <sup>th</sup> May 2021, 8pm	- FOBS meeting
Wednesday 23 <sup>rd</sup> June 2021, 8pm	- FOBS meeting
Thursday 15 <sup>th</sup> July 2021, 8pm	- AGM

**DATE OF NEXT MEETING** - The next meeting will be held on Tuesday 23<sup>rd</sup> March 2021 at 8.00pm via webex. All are very welcome.