

FRIENDS OF BINFIELD SCHOOL
REGISTERED CHARITY NUMBER 1079512
MINUTES OF FOBS MEETING HELD BY WEBEX- TUESDAY 25TH MAY 2021

1. PRESENT

Hayley Hammond	Claire Turner	Joanne Maher
Kate Hayes	Debs Conneely	Tania Chizlett
Nick Foster	Lorraine Parker	Martyna Piatkowska
Nicola Jenkins	Gemma Jones	Becky Bailey
Sophie Corah		

2. APOLOGIES

Purveen Hira	Jackie Rawes	Vicky Lunn
Tracy McBeth	Kirsty Sizeland	

3. APPROVAL OF MINUTES FROM LAST MEETING (APRIL 2021)

April 2021 minutes were approved as a true record by Debs, Claire and Lorraine.

4. TREASURERS REPORT

Bank balance	23.05.2021	£10,831.25
Stripe account		£0.00
Pending Paypal Giving Fund		£0.00
Petty cash		£0.00
Available funds		£10,831.25

		Agreed spend	Spent to date	Left to spend
Commitments	Teachers Floats	£1,600.00	£711.27	£888.73
	Sports Week Summer Term	£950.00		£950.00
	Contribution to Year 6 leavers	£300.00	£75.00	£225.00
	Funding help - families	£250.00		£250.00
	Year 6 Ties	£288.00		£288.00
	Committed to Date	£3,388.00	£786.27	£2,601.73
	Available	£8,229.52		

Income since last meeting	
BFC Lottery	£50
2nd hand uniform	£15.39
FA Vase tickets	£125.67
Charity collection boxes	£27.48
Total	£218.54

Claire advised that the Gift Aid application has been submitted and all of the GoFundMe amount (£2535.30) plus the remaining balance of £3844.70 (total £6380 as agreed previously) has been

transferred to the school to be used towards payment for the Trim Trail.

Claire will email school with the remaining teacher float amounts as a prompt for teachers.

School have asked if remaining teacher float balance at year end could be used towards funding industrial laminators as current equipment has broken due to overuse.

Tania asked Claire to clarify our typical annual income in non Covid years (circa £20k) and minimum annual spend (£7.5-8k).

Nicola advised that she now works for The Good Play Guide and is happy to purchase equipment for school at trade price. Becky and Sophie will share this information with all teachers.

5. PRESIDENT'S REPORT

Rebecca Bailey confirmed the Trim Trail missing part has now been fitted and the independent risk assessment is in progress.

Sophie Corah as DT subject lead said she would be very interested in looking into what equipment can be purchased through The Good Play Guide.

Jo showed an example of a small flexible bowl which has been crocheted from an old PE t-shirt and asked if this might be a useful item for the sensory room. Jo to follow up with Mrs Duncan.

6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (APRIL 2021)

Firstly, Jo wished to clarify several points of how FOBS operates;

- Every parent is automatically member of FOBS
- According to our constitution (which is our charities legally binding rulebook as required by the Charity Commission), members who attend the AGM are granted voting rights (known as General Members) however any parent can ask questions or make suggestions at any time either by approaching any of the committee, sending an email to fobs@friendsofbin-fieldschool.co.uk or by attending our monthly meetings.
- Meeting days are varied month by month to offer members a range of options to attend.
- Meetings are currently virtual, rather than in person due to COVID restrictions however anyone is welcome to join a FOBS meeting from the comfort of their own home.
- Meeting minutes are freely available on the school and the FOBS website.
- The FOBS constitution is also available on our website.

Lorraine requested that meeting reminders be advertised on the Facebook year groups to improve engagement and Debs will share a link to the minutes when available on the Facebook pages. We may also ask school to share our meeting minutes through SchoolComms for greater visibility of our activities going forward.

6.1 Trim Trail - Completed

Trim Trail is now completed and inspection has been booked. It was requested that Year 6 be the first on the rota as they will be leaving shortly.

6.2 Bag2School Collection

This has been moved to 25th June. Jo, Lorraine and Tania to assist on the day.

6.3 Small change donation boxes

Thanks passed onto Tania for getting the collection box set up in The Victoria Arms. Jo to ask Fletchers GreenGrocers shortly.

6.4 Ink Cartridge collection box - Completed

Claire advised the collection box will be set up in the Parish Office shortly.

6.5 CO-OP membership

Claire advised the community funding application has been submitted for October 2021-October 2022 and we are awaiting a response.

6.6 Virtual Balloon Race

The winning children's designs were used on the advertising poster and thanks were passed onto Lee-Anne for creating the poster. 20 supporters and 50 balloons purchased so far. Nick to continue publicising as much as possible, Lorraine recommended a daily countdown in the run up to race launch. Nick to check if we can find out placing of FOBS supporters so we can award local prizes.

6.7 Krispy Kreme doughnut sale

Possibly to run during the summer celebrations.

6.8 CD/DVD online sales

Tania advised this may be quite complex to run as each item needs to be scanned and we could possibly end up with a surplus of unsold donations. The used Lego scheme may be a better option. Decision was made to look at it again in the future.

6.9 Break the Rules Day

This will be the usual non uniform day to run during summer celebrations.

6.10 Shed shelving & painting

Shed shelving to be discussed at next meeting and carried out during the summer holidays.

6.11 Sponsored movie marathon – Purveen

6.12 Virtual survey – to be sent out after summer celebrations

6.13 Committee photos on PTA events

Debs to remove Kirsty Sizeland as she has formally stepped down. New committee to be appointed at the AGM.

6.14 Fund matching

Claire to send FOBS logo and info to Lorraine for Facebook advertising banners.

6.15 Summer celebrations (18th June – 2nd July)

Initial sub committee meeting held and follow up planned for 8th June. School have advised we can collect rainbow raffle donations in the staff car park in exchange for non uniform day (18th June). Magic show has been booked for 2nd July.

6.16 Newsletter

Newsletter to be sent out before summer celebrations.

6.17 Mini Bakers magazine

Jo to check PTA magazine for details.

6.18 New starter picnic – on hold pending COVID restrictions

6.19 Year 6 leavers entertainment

School have asked for additional contribution towards a year 6 event as they were not able to go on the residential trip. Our constitution specifies that FOBS funds should benefit the whole school population and the committee unanimously agreed that as we would not be contributing funds in addition to the £300 which is usually used for the leavers BBQ.

6.20 FOBS coffee morning – TBC post COVID restrictions

6.21 Class photos

Reception uptake has been high despite some initial scepticism and year 1 has launched today. We hope parents will be impressed when the finished photo is sent out and appreciate that we were trying to provide an option in the event that school could not proceed with the in school photographer.

7. CHAIR REPORT

7.1 Bunting

Jo passed on thanks to Claire's mum, Jill Collett and Martyna for helping to make the fantastic bunting from donated gingham school dresses that could not be resold as pre-loved uniform. We will continue to collect dresses and make more bunting so that these can be used for future events as well as reducing impact on the environment by avoiding these items going into landfill.

7.2 Summer 2022

We are hoping to book a circus in place of the summer fete for 2022.

8. ANY OTHER BUSINESS

- Debs & Kate advised that the host for the Friends of Binfield School domain name will be closing in November 2021 and she has been looking into alternative options. Krystal Hosting offer this service to registered charities for free (we currently pay £28/year) and we would get increased storage capacity. A registered trustee needs to apply using our charity number and we would need to include a link to Krystal Hosting on our website.
- Claire raised the industrial laminators referred to earlier are approx. £200-£300 each and school would ideally need 2 laminators due to increased use during COVID times. The committee unanimously agreed to fund the purchase of 1 laminator immediately and we will review the request for a second at year end.
- Claire also raised that FOBS need to purchase replacement PA microphones (circa £30 each) needed for sports week as these were mislaid during a FOBS event. Committee unanimously agreed to purchase microphones.
- Claire asked if FOBS were willing to fund the year 6 ties that we purchased in 2020 for the first time. School office currently have 28 spare and cost is approximately £300. Committee unanimously agreed this would be added to our ongoing commitments.

EVENT DATES

Wednesday 2 nd June – Wednesday 9 th June	- Online Balloon race
Wednesday 23 rd June 2021, 8pm	- FOBS meeting
Friday 2 nd July 2021	- Online magic show
Thursday 15 th July 2021, 8pm	- AGM

- 9. DATE OF NEXT MEETING** - The next meeting will be held on Wednesday 23rd June 2021 at 8.00pm via webex. All are very welcome.