

FRIENDS OF BINFIELD SCHOOL
REGISTERED CHARITY NUMBER 1079512
MINUTES OF FOBS MEETING HELD BY WEBEX - WEDNESDAY 23rd JUNE 2021

1. PRESENT

Hayley Hammond	Claire Turner	Joanne Maher
Kate Hayes	Debs Conneely	Lorraine Parker
Martyna Piatkowska	Nicola Jenkins	Gemma Jones
Naomi Winmill	Purveen Hira	Lisa Collins
Amandine Painton		

2. APOLOGIES

Jackie Rawes	Nick Foster	Tania Chizlett
Emma Pike	Briarley Jenvey	

3. APPROVAL OF MINUTES FROM LAST MEETING (MAY 2021)

May 2021 minutes were approved as a true record by Debs, Claire and Jo.

4. TREASURERS REPORT

Bank balance	22/06/2021	£11,308.07
Stripe account		£0.00
Petty cash		£0.00
Available funds		£11,308.07

		Agreed spend	Spent to date	Left to spend
Commitments	Teachers Floats	£1,600.00	£895.57	£704.43
	Sports Week Summer Term	£950.00	£94.79	£855.21
	Contribution to Year 6 leavers	£300.00	£75.00	£225.00
	Funding help - families	£250.00		£250.00
	Laminator	£211.20	£211.20	£0.00
	Microphones	£70.00	£70.00	£0.00
	Year 6 Ties	£330.00		£330.00
	Committed to Date	£3,711.20	£1,065.36	£2,364.64
	Available	£8,943.43		

Have placed order - 2 years worth!

Income since last meeting	
BFC Lottery	£62.50
2nd hand uniform	£49.00
Virtual balloon race	£259.62
Amazon Smile	£62.86
Class photos	£627.48
Donation	£30
Total	£1,091.46

As agreed at the May FOBS meeting, Claire shopped around to get a great deal and has purchased

2 years worth of year 6 red ties for the same price as last year. Class photos income covers Reception, year 1, 2 and 3. Teachers were reminded about using up their class floats although the school are still hoping to use any remaining funds to purchase a second laminators.

5. PRESIDENT'S REPORT

Ollie Johnson passed on thanks from the whole school for the FOBS contribution to the new Trim Trail and he also asked about ongoing maintenance plans / additional educational resources for the BOLE as this is still being used regularly by all classes. Mr Sutton and Mr Johnson are now the school BOLE contacts. Reception new start packs will include a link to our PTA events website so parents can order second hand uniform online.

6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (MAY 2021)

6.1 Virtual Balloon Race - completed

Income £270.97, £11 costs for prizes giving a profit of £259.62. thanks to Nick for suggesting and co-ordinating this event. Feedback that we needed to promote this more to increase sales.

6.2 Bag2School Collection

This has been moved to 25th June 8-10am. Jo, Lorraine and Tania to assist on the day.

6.3 Summer event

This has been scaled back due to COVID restrictions. There will be a non uniform day on 25th June with donations via PTA events and also a bucket on site for cash donations. We are also running an online magic show and a text raffle with 20 amazing prizes. Nicola asked if it is possible to buy a magic show ticket for a non sibling non school attendee and Kate advised she would add this option to PTA events.

6.4 Class Photos

Year R & 1 have both gone to print (104 copies in total), year 3 & 2 (42 & 43 copies) are currently in design phase, years 4 & 5 are open for pre-orders. Year 6 will be revisited at the end but we are not expecting much uptake as they are organising a yearbook. Approx. income of £1000 currently. Jo passed on thanks to Debs and Kate for dealing with the numerous queries and also to Clare Radford for printing the photos.

6.5 Fund Matching advertising

Lorraine has created Facebook banners to be launched in September.

6.6 End of Term Newsletter

Debs will issue this after the summer event / AGM and will include total funds raised, how this has been spent and upcoming events for next term.

6.7 New starter picnic - completed

This will not proceed as usual due to COVID restrictions. FOBS info to be shared by email.

6.8 Domain name

This needs to be completed by November. Debs and Kate will review the various options when class photos have been completed.

6.9 Laminator

Purchased and in use, school would still like a second laminator if possible.

6.10 PA microphones – completed

Purchased and available for use by school.

6.11 Mini Bakers magazine - To be revisited in September.

6.12 Small change donation boxes

CO-OP boxes have unfortunately been removed as we are not the official nominated charity. Other suggestions for box locations were ; Crema, Oakmede Bakery, Fish & Chip shop, Chinese, Barbers, Unique hair, Darruchini, Lloyds Pharmacy, Fletchers Greengrocers and Robyns Nest.

6.13 CO-OP membership

Claire advised the community funding application has been submitted for October 2021-October 2022 and we are awaiting a response.

6.14 Krispy Kreme doughnut sale - To be revisited next term.

6.15 FOBS coffee morning – TBC post COVID restrictions

6.16 Summer 2022 Circus instead of summer fete

Claire and Jo have researched 2 suppliers 1. National Festival Circus and 2. Circus Sensible, see below table for full details. Nicola raised that the suggested ticket price of £8 is too low compared to other circuses although we may offer family and early bird tickets. Also the entrance gate may need to be manned by FOBS for National Festival circus but all other stalls are run by them so low manpower requirement.

Dragons Den could be encouraged to link up to the circus theme but sell their items on the playground at drop off / pick up. We may also be able to sell raffle tickets at the circus.

The committee present voted to proceed with National Festival Circus as cost is lower with higher income potential.

Circus name	Dates available	Deposit	Total cost	Potential capacity	Suggested ticket price	Potential profit	Requirements
National Festival Circus	25/06/2022	£300	£1,500	200 x 3 shows each 1hr	£8.00	£3,300	Flat grass - 60 feet in diameter
		non refundable	due 14 days prior				8am access required
		due by 24.06.21					Gate access - 9 feet wide
							Electric supply
							Toilet facilities
							Circus only - drinks/popcorn stalls
Circus Sensible	25/06/2022 or 26/06/2022	£1,137	£2,274	250 x 2 shows each 45mins	?	£1,726	Level well drained grass
		50% deposit	due 14 days prior				Food/Drink?
		due by Nov 2021					Outside - timed circus workshops
							Vehicle access right up to the tent site
							Access 2-3 hours prior to event
							1 hour take down afterwards

7. CHAIR REPORT

7.1 Shed Shelving and painting

2 options for shed shelving have been obtained and Jo is currently trying to source free materials. The shed will need painting inside and outside during the summer holidays. Please email fobs@friendsofbinfieldschool.co.uk if you are able to help. Gemma & Behrouz volunteered already.

7.2 AGM

Jo advised that current post holders all step down and new nominations must be submitted by completing the nomination form available on PTA events. Forms must be sent into fobs@friendsofbinfieldschool.co.uk by 8pm on 14th July.

7.3 2020-2021 Virtual event & feedback survey

Jo asked the committee for a quick poll on which events this year they have enjoyed most;

		1	2	3
1	Christmas cards / products	✓ ✓ ✓ ✓	✓	✓
2	Usborne book fair	✓		
3	Lego master / art competition			
4	All Christmas	✓ ✓	✓	
4a	Raffle	✓ ✓	✓	
4b	auction	✓ ✓	✓	
4c	cookbook	✓ ✓	✓	
4d	Quiz (childrens and adults)	✓ ✓	✓	✓
4e	Bake Off	✓ ✓	✓	
4f	Gin tasting	✓ ✓	✓ ✓ ✓ ✓ ✓	
4g	Reindeer relish	✓ ✓	✓	
4h	Special Correspondence	✓ ✓	✓	
4i	Art packs	✓ ✓	✓	
5	Binfield Believes		✓ ✓ ✓ ✓	✓ ✓
6	Bag2School (November & June)	✓		✓ ✓
7	Zoom Quiz night		✓ ✓	✓
8	Virtual Balloon race			✓ ✓
9	Easter distance event			
10	Class photos			

A full year feedback survey will be shared with parents after the summer celebration event.

8. ANY OTHER BUSINESS

- **BOLE contacts - Purveen**

Binfield Environment Group (BEG) have asked via Purveen who the school and FOBS contacts are now for the BOLE. As discussed earlier Mr Johnson & Mr Sutton are now the school BOLE contacts and they will liaise with Jo on what resources are needed. Purveen will forward on the BEG email contact to Hayley so she can send them the nursery tree pictures from April. Purveen and Martyna offered to help with the summer holiday BOLE tidy up and Nicola offered to speak to local garden centres' if we need any gardening supplies.

- **Teacher for the day – Nicola**

Nicola proposed this as a possible fund raising idea. Children would pay to enter a draw to be made teacher for a day / class. Jo to discuss with school

- **Teddy donation**

Claire passed on thanks to Jackie & children as they made a donation to FOBS to keep a giant teddy bear which had been donated for the teddy tumble.

- **Gift aid**

Claire advised that she has chased up on the gift aid status this week.

- **PTA events**

Kate raised that Nicola had suggested we look into paying for the use of PTA events platform (around £300/year) and then we could increase revenue from advertising. We would need a dedicated sponsorship lead if we wished to go ahead. Kate to check if we can switch between the free and paid platforms

EVENT DATES

Friday 2nd July 2021

- Online magic show

Thursday 15th July 2021, 8pm

- AGM

9. **DATE OF NEXT MEETING** - The next meeting will be our AGM to be held on Thursday 15th July 2021 at 8.00pm via webex. All are very welcome.