

**FRIENDS OF BINFIELD SCHOOL**  
**REGISTERED CHARITY NUMBER 1079512**  
**MINUTES OF FOBS MEETING HELD BY WEBEX - THURSDAY 16<sup>th</sup> SEPTEMBER 2021**

**1. PRESENT**

Hayley Hammond	Claire Turner	Joanne Maher
Kate Hayes	Debs Conneely	Lorraine Parker
Martyna Piatkowska	Gemma Jones	Naomi Winmill
Lisa Collins	Nick Foster	Briarley Jenvey
Simone Tissot	Katy Hughes	Lorraine Parker
Natasha Levens	Richard Goodhead	Claire Goodhead
Victoria Lunn	Martyna Piatkowska	Otibho Edeke-Agbareh

**2. APOLOGIES**

Tania Chizlett	Nicola Jenkins	Purveen Hira
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**3. APPROVAL OF MINUTES FROM LAST MEETING (JUNE 2021)**

June 2021 minutes were approved as a true record by Lorraine, Claire and Kate.

**4. TREASURERS REPORT**

Bank balance	15/09/2021	£12,233.59
Stripe account		£0.00
Petty cash		£0.00
<b>Available funds</b>		<b>£12,233.59</b>

		<b>Agreed spend</b>	<b>Spent to date</b>	<b>Left to spend</b>
Commitments	Teachers Floats	£1,600.00	£10.50	£1,589.50
	Xmas Week	£950.00		£950.00
	Enrichment Week Autumn Term	£950.00		£950.00
	Enrichment Week Spring Term	£950.00		£950.00
	Sports Week	£950.00		£950.00
	Contribution to Year 6 leavers	£300.00		£300.00
	<b>Committed to Date</b>	<b>£5,700.00</b>	<b>£10.50</b>	<b>£5,689.50</b>
	<b>Available</b>	<b>£6,544.09</b>		

<b>Income since last meeting</b>	
Amazon Smile fundraising	£71.41
Easy fundraising	£39.34
BFC lottery fundraising	£114.00
2nd hand uniform sales	£23.00
Coin collection boxes	£60.10
<b>Total</b>	<b>£307.85</b>

Katy asked if we have participated in the supermarket token schemes, Jo advised we have been beneficiaries of the Waitrose scheme in the past and this will be revisited when the

supermarkets restart the token schemes in the future.

Income from the coin collection boxes is going well with 3 boxes currently in local positions and we have more available if anyone would like to suggest any new locations. Tania has offered to co-ordinate this so Claire will handover Excel document.

Claire advised that we are still waiting to hear about our Gift Aid application (submitted 22/3/21) which she has chased twice and will follow up again.

## **5. PRESIDENT'S REPORT**

Miss Tissot passed on thanks from the school for our continued support. Everyone is happy to be back in school with restrictions gradually easing although some flexibility is still needed to manage COVID spikes and keep everyone as safe as possible.

School are focusing on looking at class IT equipment as an ongoing project with renewal every 2-3 years. Currently year 6 laptops need replacing urgently followed by class tablets. School are reviewing options and sourcing quotes and will pass info onto FOBS asap.

The BOLE continues to be heavily used by all classes throughout school and as such regular maintenance is needed. Mr Sutton is in charge of co-ordinating BOLE improvements.

## **6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (JUNE 2021)**

### **6.1 CO-OP membership**

Claire advised the community funding application has been submitted for October 2021-October 2022 and we are awaiting a response in early October 2021.

**6.2 Krispy Kreme doughnut sale** – To be considered when COVID cases are reduced.

**6.3 FOBS coffee morning** – Jo is liaising with school re dates

## **7. CHAIR REPORT**

### **7.1 Shed Shelving and painting**

Jo passed on thanks to all who helped with painting the outside of the shed over the holidays. School have sent a request letter to Jubilee for the shelving materials and we are waiting for a response. Please let Jo know if anyone has any other local building supplies contacts. Briarley said Wes is available to help with shelving construction.

### **7.2 BOLE**

As mentioned earlier the BOLE is being used everyday by all classes so we need to source a regular supplier of woodchip from a local tree surgeon if possible. Please let Jo know if you have any contacts. School are also considering the need for a canopy / rustic shelter so BOLE can be used more easily in poor weather. Naomi advised that one of the Binfield Football coaches owns a canopy company so they may be interested in donating or supplying a low cost option. Naomi to send name to Jo. Jo has also made contact with a local group who may be able to help "Wokingham Mens Shed". Jo passed on thanks to Purveen and Debs for completing the summer holiday BOLE tidy up, Debs suggested we may need to share Jackie's video or make a new video to increase awareness and volunteers. Martyna and Otibho offered to help with the October half term BOLE tidy up.

### **7.3 IT Equipment**

School are carrying out a complete review of their class IT equipment and planning a 2-3 year

rolling replacement program (class tablets, year 6 laptops, reception touchscreen etc), costing to be shared with FOBS asap. Claire asked if this will be a staged program as we could possibly fund stage 1 now. Jo advised that the most urgent need is replacement of year 6 laptops and she will chase school for a quote. We also discussed setting up a GoFundMe page as this was so successful for the Trim Trail or maybe sponsorship could be obtained from a local company (as a local primary school has recently obtained IT equipment through Chancellors estate agents and this is being advertised by boards outside local homes).

#### **7.4 Insurance / Parentkind**

We are required to have public liability insurance for all events. Two options are available;

1. Zurich Direct @ £96 / year (£5M liability, £25k contents)
2. Parentkind @ £128 / year (£10M liability, £25-30k contents + legal advice / updates / standard documents.

The committee unanimously voted to proceed with the Parentkind insurance for the coming year. Claire to sign up and share details with Lorraine for the Bag2Schoolcollection on 30<sup>th</sup> September.

#### **7.5 Passive Income Stream**

We currently have many passive income streams but please feel free to suggest any new ideas.

#### **7.6 September / October / November Events**

Bag2School will run on Thursday 30<sup>th</sup> September. Lorraine and Tania to co-ordinate.

Virtual Balloon Race has been booked for October.

It was suggested that we could use Jo Foster's sausage roll making video for half term and also maybe an art/collage competition?

Jo is currently waiting for confirmation from school on whether the school kitchen can be used for Christmas puddings.

#### **7.7 Christmas Bazaar**

Currently planned for Saturday 4<sup>th</sup> December but we may need to move to virtual events. Decision to be made in October. Please email [fobs@friendsofbinfieldschool.co.uk](mailto:fobs@friendsofbinfieldschool.co.uk) if you are interested in getting involved.

### **8. ANY OTHER BUSINESS**

- Martyna advised that she has collected some tree stumps for the BOLE and also Morrisons are currently running a voucher scheme for schools to get free gardening equipment. Martyna to register Binfield and forward details to Jo so we can advertise this.
- Debs confirmed the 2020 art / lego competition was £2/entry.
- Kate advised the web hosting transfer to Krystal is complete. We need to include planning for Binfield Beacon adverts in the agenda going forward (deadline is 2<sup>nd</sup> Monday of every month). Kate also shared details of the Mini Bakers magazine which is published quarterly. We would need to take pre-orders. Kate to set up advert posters?
- Claire suggested we may want to revisit the Binfield cookbook as a fund raising idea. Also The Foxes Den are holding a community groups event on Saturday October 16<sup>th</sup> 12-5pm which we may want to attend to involve the wider community. Claire to book a table, rota to be set up?
- Hayley reminded everyone that FOBS usually make two school children scarecrows for the October scarecrow trail. Jo to send entry form in. volunteers to email [fobs@friendsofbinfieldschool.co.uk](mailto:fobs@friendsofbinfieldschool.co.uk)
- Thanks were passed on from year 6 parents for the FOBS contribution to the Leavers celebrations.

## EVENT DATES

Thursday 30 <sup>th</sup> September	- Bag2School collection
September	- Christmas cards / products
Tuesday 12 <sup>th</sup> October, 8pm	- FOBS meeting
<i>Possible October events</i>	- Online Balloon race / Xmas Puddings
Wednesday 10 <sup>th</sup> November, 8pm	- FOBS meeting
<i>Possible November event</i>	- Virtual Book Fair? & Rainbow raffle donations?
Friday 3 <sup>rd</sup> December	- Non-Uniform day / tombola collection?
Saturday 4 <sup>th</sup> December	- Christmas Bazaar?
Thursday 9 <sup>th</sup> December, 8pm	- FOBS meeting
Friday 17 <sup>th</sup> December	- End of term assembly?
Sunday 19 <sup>th</sup> December	- Binfield Believes
Monday 17 <sup>th</sup> January 2022, 8pm	- FOBS meeting
<i>Possible January event</i>	- magic show?
Saturday 5 <sup>th</sup> February 2022	- Adults Quiz night
Tuesday 22 <sup>nd</sup> February 2022, 8pm	- FOBS meeting
Wednesday 23 <sup>rd</sup> March 2022, 8pm	- FOBS meeting
<i>Possible March events</i>	- Bag2School / Family Disco / magic show / pamper evening / gin tasting / wine tasting?
April 2022	- Binfield Egg Hunt
Thursday 21 <sup>st</sup> April 2022, 8pm	- FOBS meeting
<i>Possible May events (6<sup>th</sup> &amp; 13<sup>th</sup>)</i>	- Infant & junior discos
Monday 16 <sup>th</sup> May 2022, 8pm	- FOBS meeting
Sunday 22 <sup>nd</sup> May 2022	- Binfield 10K?
Wednesday 15 <sup>th</sup> June 2022, 8pm	- FOBS meeting
<i>Possible event</i>	- Non uniform day?
Saturday 25 <sup>th</sup> June 2022	- Circus
Thursday 14 <sup>th</sup> July 2022, 8pm	- AGM

**9. DATE OF NEXT MEETING** - The next meeting will be on Tuesday 12<sup>th</sup> October 2021 at 8.00pm via webex. All are very welcome.