

**FRIENDS OF BINFIELD SCHOOL**  
**REGISTERED CHARITY NUMBER 1079512**  
**MINUTES OF FOBS MEETING HELD BY WEBEX - MONDAY 17<sup>th</sup> JANUARY 2022**

**1. PRESENT**

Hayley Hammond	Claire Turner	Joanne Maher
Debs Conneely	Lorraine Parker	Purveen Hira
Jessica Simpson	Nicola Jenkins	Victoria Lunn
Taiyibha Ahmed	Sophie Corah	

**2. APOLOGIES**

Tania Chizlett	Natasha Levens	Kate Hayes
Nick Foster	Briarley Jenvey	

**3. APPROVAL OF MINUTES FROM LAST MEETING (OCTOBER 2021)**

October 2021 minutes were approved as a true record by Nicola & Claire.

**4. TREASURERS REPORT**

Bank balance	17/01/2022	£15,635.94			
Stripe account		£0.00			
Petty cash		£0.00			
<b>Available funds</b>		<b>£15,635.94</b>			
		<b>Agreed spend</b>	<b>Spent to date</b>	<b>Left to spend</b>	
Commitments	Teachers Floats	£1,600.00	£302.19	£1,297.81	
	Xmas Week	£950.00	£847.99	£0.00	
	Online Panto	£250.00	£250.00	£0.00	
	Books	£1,500.00		£1,500.00	
	BOLE	£250.00		£250.00	
	Enrichment Week Spring Term	£950.00		£950.00	
	Sports Week	£950.00		£950.00	
	Contribution to Year 6 leavers	£300.00		£300.00	
	<b>Committed to Date</b>		<b>£6,750.00</b>	<b>£1,400.18</b>	<b>£5,247.81</b>
	<b>Available</b>		<b>£10,388.13</b>		
<b>Income since last meeting</b>					
Collection boxes		£26.47			
2nd hand uniform sales		£140.50			
BFC recycling scheme		£346.00			
Virtual Balloon race		£94.96			
BFC Lottery		£164.50			
Knitted gifts		£25.00			
Amazon smile		£52.02			
Christmas card commision		£352.95			
<b>Total</b>		<b>£1,202.40</b>			

## Christmas events income

	Income	Expenses	Profit
Wreaths	667.74	525	142.74
North Pole letters	331.59	30.55	301.04
Christmas jumper sale	131.05		131.05
Christmas cards	352.95		352.95
Grotto	405.54	182.58	222.96
Raffle	825	35.24	789.76
Quiz	135.14		135.14
Non-Uniform day	669.33		669.33
Crafts	405.27	18.24	387.03
Binfield Believes	1171.67	299.17	872.5
	<b>TOTAL PROFIT</b>		<b>4004.5</b>

Jo passed on thanks to everyone for their support with the Christmas events. We raised the fantastic sum of **£4004.50** and the grotto made a profit for the first time in several years.

Claire asked the class teachers to remind everyone to spend their class floats, Nicole has the current totals available per class. Taiyibha will send a reminder email.

£500 was spent on books for the autumn term and Claire is awaiting the invoice from school.

Thanks was passed on to Jackie Rawes mum for knitting doll outfits which are on sale at the Foxes Den (*Hayley to send a formal thank you letter*).

Purveen advised that herself and Ramesh are happy to continue creating the Christmas quiz although they will no longer have children at the school after July.

### **5. PRESIDENT'S REPORT**

A trial pack of skipping ropes is on order. Update will be given when they have arrived and been tested.

Technology project overview is in progress but delayed due to staff availability. *Jo to share details with Jessica when available.*

Mr Sutton is investigating options for a permanent rustic style canopy in the BOLE so the outdoor classroom can be used effectively in all weather conditions. Initial costing is thought to be circa £7-12k however formal quotes will be shared when available. *Jo to share details with Nicola in case she can negotiate with suppliers and Nicola to share Flexitent event company details with Jo.*

Mrs Mistry would like to order additional non fiction books this term if possible.

### **6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (November 2021)**

#### **6.1 Shed Shelving & painting**

Interior roof needs painting when storage is sorted out. Jo passed on thanks to Lorraine for arranging the donation of the metal food storage cupboard. Jo has reviewed several shelving options for the remaining boxes. The best available option to fit in the corner and able to take the boxes with the end facing outwards will be £183.31 excluding VAT. We need to be able to store FOBS items effectively to allow us to continue fundraising activities for the school. The committee unanimously voted to proceed with the shelving and Jo will ask Nicole at school to order asap (so we can save the VAT).

#### **6.2 FOBS Coffee morning – to revisit post COVID restrictions**

#### **6.3 Book Fair**

School currently have sufficient fiction books available to all year groups and would like to focus on expanding curriculum specific non fiction books which are not available from the usual book fair providers so this will be closed for now.

#### **6.4 Mini Baker Magazine – to revisit next month**

#### **6.5 Swimming pool outstanding queries**

Awaiting decision from school governors on whether they will cover the cost of the outdoor electrical socket and also amount school will contribute.

**6.6 IT – awaiting quotes**

## **7. CHAIR REPORT**

### **7.1 Spring term events**

#### **7.1.1 Bag2School**

Collection will be on Friday 28<sup>th</sup> January. Debbie has offered to help Lorraine on Friday. Jo suggested that we offer a drop off point at the Parish office on Thursday 28<sup>th</sup> afternoon. Purveen confirmed the Foxley room is available but we will need additional volunteers. Nicola said she is happy to help.

#### **7.1.2 Quiz night**

Planned date 5/2/22. School have advised that given the current high levels of Covid cases they would prefer to restrict mixing of parents across year groups within school grounds. Jo suggested asking if we can use The Foxes Den, other ideas were The Victoria Arms or the cricket club. Claire raised that a TENS license may not cover The Foxes Den and that we may need to hire the other options. Discussion held on whether to go ahead with a virtual event on 5/2/22 or postpone to a later date. *Jo to check Andy's (quizmaster) availability.*

#### **7.1.3 Mothers Day**

Sunday 27/3/22. Jo suggested that we could offer a shop in the style of the stall held the Christmas bazaar where children can buy a small gift in secret. We could offer 3/4 choices (keyring / pendant / bath bombs) and parents either pay in advance or children to bring in money. Shop needs to be inclusive if held in school as a whole class would visit in one go however we could end up losing money as not everyone will pay. Discussion held about using the Parish office or a market stall on Foxley fields. Please email [fobs@friendsofbinfieldschool.co.uk](mailto:fobs@friendsofbinfieldschool.co.uk) if you would like to assist.

#### **7.1.4 Spring term BOLE tidy**

Purveen currently waiting to hear from Mr Sutton

**7.2 FOBS logo – to discuss next month**

**7.3 Platinum jubilee**

Poll currently running to gauge interest from parents in purchasing the commemorative medal (£2.99). No profit to FOBS, pre order is needed by the end of January.

School will be running a celebration party, date tbc.

Binfield Parish Council will be running a community event over the long bank holiday weekend. Jo had expressed an interest in participating but we are still awaiting further details (date, location, stall options). *Purveen to check with Parish Office on details.*

Jo suggested that we consider buying every child a small pin badge (similar to the school 30<sup>th</sup> anniversary badge) although we would need our own logo. Cost approx. 30p each.

Hayley suggested we offer tea towels with the childrens drawings as per the Diamond jubilee in 2012. Suppliers Class Fundraising & Artscreen.co.uk.

Sub committee needed to discuss further, please email [fobs@friendsofbinfieldschool.co.uk](mailto:fobs@friendsofbinfieldschool.co.uk)

**7.4 End of term keyrings (Crossfield-creations) – to discuss next month**

## **8. ANY OTHER BUSINESS**

- Hayley advised that The Woodland Trust are giving away tree packs for schools in 2022 as part of the Queens Tree Canopy project. Applications to open in Spring for Autumn delivery
- Hayley asked if we have ever applied for a Parish Council grant as Kings Academy Binfield appear to have been granted £750 in July 2021. Claire advised that the Parish Clerk had told her previously these grants were for local charity groups and not government funded organisations which is why we made an application to the CIL fund in 2021 for the adventure trail. Claire to clarify details of Kings Academy Binfield grant with Parish Clerk.
- Hayley asked if we plan to run a summer raffle either as part of Platinum celebrations or as part of the circus. Claire advised that we may not be able to run a paper ticket raffle during the circus but we may be able to run it via text as done in 2020 and 2021.
- Claire advised that the year end accounts have been submitted for approval and she is in the process of applying to all major supermarket token schemes.
- Purveen advised the 10K will run on Sunday 22<sup>nd</sup> May. Marshals & volunteers needed and the committee would like to borrow the FOBS gazebos. Purveen will contact Louise about borrowing the school tables & chairs.
- Nicola reminded everyone that we should consider using the GoFundMe page if we have a specific project again as this was so successful last year.
- Vicky advised that planning has started for the Binfield Egg Hunt and FOBS support is encouraged as we receive a proportion of the funds raised. David Cliff are happy to advertise using their sales boards (current price is £5 per board for 3 weeks). We can also sell advertising for the maps. Vicky raised that we should return to giving out small chocolate prizes for completed maps as this will increase map purchases and we should contact Aldi / Co-op, Tesco etc for chocolate donations. Please email [fobs@friendsofbinfieldschool.co.uk](mailto:fobs@friendsofbinfieldschool.co.uk) if you would like to assist.

## **9. BINFIELD BEACON ADVERTISING (2<sup>nd</sup> Monday of month)**

March Beacon deadline is 7<sup>th</sup> February.

### **EVENT DATES**

Saturday 5 <sup>th</sup> February 2022	- Adults Quiz night?
<u>Tuesday 22<sup>nd</sup> February 2022, 8pm</u>	- FOBS meeting
<u>Wednesday 23<sup>rd</sup> March 2022, 8pm</u>	- FOBS meeting
<i>Possible March events</i>	- Bag2School / Family Disco / magic show / pamper evening / gin tasting / wine tasting / book fair?
April 2022	- Binfield Egg Hunt
<u>Thursday 21<sup>st</sup> April 2022, 8pm</u>	- FOBS meeting
<i>Possible May events (6<sup>th</sup> &amp; 13<sup>th</sup>)</i>	- Infant & junior discos
<u>Monday 16<sup>th</sup> May 2022, 8pm</u>	- FOBS meeting
Sunday 22 <sup>nd</sup> May 2022	- Binfield 10K
<u>Wednesday 15<sup>th</sup> June 2022, 8pm</u>	- FOBS meeting
<i>Possible event</i>	- Non uniform day?
Saturday 25 <sup>th</sup> June 2022	- Circus
<u>Thursday 14<sup>th</sup> July 2022, 8pm</u>	- AGM

## **10. DATE OF NEXT MEETING – Tuesday 22<sup>nd</sup> February 2022, 8pm. Location tbc**