

Ali queried that the 2022/23 BOLE budget allocation was missing from the 2022/23 commitments and it was explained that we agreed at the May 2023 meeting as no further spend was needed for the BOLE, the residual BOLE budget would be absorbed into the general budget. It was agreed to allocate £10k from current balance into 2023/24 commitments for the sound system.

5. PRESIDENT'S REPORT

School are obtaining their own quotes for the sound system to ensure it meets the school's requirements and these quotes will be shared with FOBS when available.

6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (MAY 2023)

- 6.1 Grants** – Persimmon Community and BFC lottery contacts (Claire) : *ONGOING*
- 6.2 PTA events contract change** – Nicola & Jo to liaise re setting up advertising slots on PTA events and changing contract with PTA events. *ONGOING*
- 6.3 Christmas bazaar event records**
Hayley to chase individual stall holders for outstanding event records. *ONGOING*
- 6.4 Binfield Believes event record** – (Jo & Vicky) *ONGOING*
- 6.5 Playground bench replacement** – to be reviewed after sound system decision
- 6.6 Windsor Yards Craft Market thank you poster** *DONE*
- 6.7 FOBS recruitment drive** *ONGOING*
- 6.8 FOBS Facebook group change** *DONE*
- 6.9 Shipping Container storage options** *SCHOOL TO TAKE OWNERSHIP*
- 6.10 Coin Fundraiser (Vicky)** *ONGOING*
- 6.11 Benevity listing renewal due July (Hayley)** *DONE (Jo to send landscape logo to Hayley)*

7. CHAIR REPORT

7.1 Previous events

- 7.1.1 Binfield 10K request for volunteers** – Jo passed on thanks to all who volunteered. Currently waiting on Binfield 10K committee decision for donations towards participating organisations.
- 7.1.2 Bag2School collection** – Thank you to Lorraine for organising another successful Bag2School collection which raised £293. Lorraine advised next collection is booked for 5th-6th October
- 7.1.3 Refreshments at new reception parents evening** – Jo thanked the FOBS members that helped on the night to serve tea & coffee as well as selling pre-loved uniform. Karen said that Jo's speech hit the right note but there was a lot of paper in the information pack and maybe school paperwork and FOBS paperwork should be stapled separately in future.

7.2 Upcoming Events

- 7.2.1 New starter picnic : 7th July**
Nicola & Vicky to co-ordinate. Jess asked if tonight's meeting and the AGM have been shared on the new Reception Facebook and Whatsapp groups and Nicola advised that she hasn't shared the info as she thought new parents might prefer to wait to get involved until September. It was also agreed that FOBS should have an information table at the new starters picnic.
- 7.2.2 Non uniform day : 23rd June**
Jo has asked if school are happy to man collection buckets. We should keep the date as it is as it has been published in the school newsletter. We can also share an online payment link via PTA events.

7.2.3 PBTP raffle & silent auction : 1st July

Tania has sourced an amazing 21 raffle prizes & 10 silent auction items. Raffle tickets to go out in next few days, auction items being set up on PTA events (just photos needed). Posters and comms in progress. Nicky to create a voucher for Rachels husbands window cleaning prize. If you have PBTP tickets please go onto PTA events and volunteer for a slot for either of the stalls (13 slots currently open). Please contact Jo if you don't have tickets and are able to volunteer for a slot.

7.2.4 Infant / Junior disco's : 7th July (Kirsty & Nicola)

Email comms ready for volunteers. Menu and price list for tuck shop ready. 12 volunteers still needed for year 4/5/6, follow up volunteer comms to go out asap. Risk assessment needed for school office. Costco run planned on 23rd June. Back up volunteer list for other year groups in progress.

7.2.5 Refreshments at Infant & Junior sports days : July 11th & 12th

Need to arrive at 8am to set up urns and tables. 5/6 people minimum needed per event. Volunteers will be able to watch their child race. Please send an email to fobs@friendsofbinfield-school.co.uk if you are able to volunteer. School have also agreed we can give out ice lollies instead of juice boxes. Claire asked if we can get donations from Jodie at Aldi again? Nicola to ask Jodie if this is possible.

7.3 Core committee nomination process / AGM publicity: ONGOING

Official AGM announcement and nomination process communications to go out next Wednesday 21st June. Jo advised that the Chair, Vice Chair, Treasurer & Secretary are the nominated trustees. And the current post holders will be stepping down in July and without these nominated trustees, FOBS cannot continue to operate. Roles can be shared between 2 people as co roles. Current post holders are happy to offer advice to potential new post holders. Please speak to any of the post holders if you would like further information and the full job descriptions are available on PTA events. The nomination form will be shared by email and will also be available on PTA events. Nominations will close at 8pm on Friday 7th July.

Vicky asked what promotional / publicity campaigns are in progress to address the recruitment issue. Jess advised that there are new posters in the OWL noticeboards and there is a plan to share flyers via bookbags. Karen asked can we do a pop up event on the playground to encourage parents to come and talk to members? Nicola suggested the existing members get together to discuss how FOBS could run with a new core committee. Nicola will co-ordinate a gathering open to all at the pub.

Complete list of elected roles

Chair (trustee)

Vice Chair (trustee)

Treasurer (trustee)

Vice Treasurer

Secretary (trustee)

Website co-ordinator (ideally 2-3 people)

Marketing & Comms officer

Sponsorship officer

Jess asked if going forward school could ensure that a teacher is available to attend every meeting.

8 BINFIELD BEACON ADVERTISING (2nd Monday of month)

Issue	Deadline for new content	content
Oct-23	11-Sep	Bag2school advert needed
Nov-23	09-Oct	
Dec 23-Jan 24	13-Nov	

9 ANY OTHER BUSINESS

Tania asked about finalising the raffle / auction admin. Jo advised the sub committee can discuss separately.

Claire has emailed the Parish Council office to ask if we can place a clothing collection bin on the parish car park. Feedback expected after their next meeting next week.

Please email Hayley at fobs@friendsofbinfieldschool.co.uk by Monday 10th July if you are able to come to the pub for drinks after the AGM.

UPCOMING EVENT DATES

Friday 23rd June 2023

- Non uniform day

Saturday 1st July 2023

- Party by the Pitch raffle & silent auction

Friday 7th July 2023

- Infant / Junior discos

Tuesday 11th July 2023

- refreshments at KS2 sports morning

Wednesday 12th July 2023

- refreshments at R/KS1 sports morning

Wednesday 13th July 2023, 8pm

- AGM (NOTE CHANGE OF DATE)

10 DATE OF NEXT MEETING :AGM Wednesday 13th July 2023, 8pm. School ICT room & online