



FRIENDS OF BINFIELD SCHOOL
REGISTERED CHARITY NUMBER 1079512
MINUTES OF FOBS MEETING - TUESDAY 6TH MARCH 2018

PRESENT

Emma Pike	Purveen Hira	Martin Alway
Julie Nixon	Jackie Rawes	Darren Williams
Hayley Hammond	Rachel Norris	Kate Hayes
Polly Phillips	Rachael Norman	Jen Sandilands
Claire Turner	Alex Bartlam	

APOLOGIES

Sarah Naxton	Clare Radford	Claire Thomas
Andy Moorcroft	Jo Maher	

MINUTES OF THE LAST COMMITTEE MEETING

Minutes were reviewed and accepted as a true representation of proceedings.

PRESIDENT'S REPORT

Rachael Norman and Jen Sandilands passed on a big thank you for all of the recent efforts and contributions from FOBS.

The IT project is now well underway; a lot of the equipment has now been purchased and is being configured at the moment. The inset day after the Easter holidays will be used for staff training and the chargers are already being installed into the classrooms in readiness. The use of the equipment is being filtered into lesson planning from the beginning of the Summer term. FOBS asked the question whether homework would soon become available online.

A massive thank you was also sent on behalf of all the staff for FOBS contributions towards the recent Enrichment Week. It was so well received by the children. The ongoing artwork project is going to be creating an art gallery for the 30th celebration and a 3m/1.6m piece is going to be unveiled by the Bishop, to be displayed in the main hall.

CHAIRMAN'S REPORT

Microphones - The school have decided that they will not be looking to replace the current microphones with the overhead system that FOBS proposed. However, the committee has decided not to give up on the new system, as productions by the children are suffering as a consequence of the poor sound. Quite often several microphones fail during just one performance or assembly. The funds are currently allocated by Julie, so Darren has gone back to Suzie to relay that we will do further research ourselves. Alex/Jackie have spoken to some parents who may be able to help and will continue to liaise with them so further investigating can be done (ONGOING).

Constitution/Binfield 10k - Darren and Jenny are due to meet to rewrite the constitution. Karen is already aware that FOBS are unable to support the 10k as a charity with the use of our charity number or VAT number, but that we will be more than happy to support them with use of school facilities, tables, chairs and gazebos, as well as any volunteers that are available to help on the day. The 10k will be using the FOBS PayPal account for this year and will be setting their own up once this year's event has finished. We will be receiving 50% of the events profit again this year (ONGOING).

CORRESPONDENCE

Domain - Kate has spoken to Shaun and there will be a one-off transfer cost of approx. £50, this will mean that the domain and hosting package will then be under our control and that going forward Kate will receive all of the renewal reminders (ONGOING).

One drive - Jackie to spend some time clearing this up and archiving the information we hold (ONGOING).

SUB-COMMITTEE DETAILS

30th Anniversary celebration- Ticket sales are currently at approx. 70, still with a week to go. The committee passed on a huge thank you for all their efforts for what will be a fantastic evening! Alex and Polly were disheartened by the lack of events happening in school on Friday 16th for the anniversary celebrations. They had been trying to generate further ticket sales for the Friday evening celebrations by including old parents and pupils, but to no avail.

Action - Alex Bartlam/Polly Phillips

Recipe book - Following the positive response from the Survey Monkey, it was agreed that the recipe book would go ahead and a format was agreed upon. A Parentmail will go out, along with the chef hats, in the next week or so.

Action - Rachel Norris/Hayley Hammond/Claire Turner

Summer Fete - Jackie, Claire and Darren have agreed to co-ordinate the Summer Fete this year, but would be very grateful for as much help as possible, with plenty of stall holders owning parts. A date for a sub-committee meeting will be set shortly (ONGOING).

Binfield 10k - Registration is going well, with over 400 runners already signed up. The 10k committee have asked that we now do what we can to help push the volunteers. Purveen to come back to Kate with details of the volunteers required for slots on the PTA website.

Action - Purveen Hira/Alex Bartlam

ANY OTHER BUSINESS

Scholastic books - Jackie raised that there is a Year 1 Mum that is starting her own business with Scholastic books and that the School would benefit from 10% of any sales. Jackie to discuss with Debbie.

Action - Jackie Rawes

Uniform sales - The next uniform sale has been set for Friday 20th April.

Action - Rachel Norris

Infant/Junior Disco - The discos in June run on the two Fridays before the Summer Fete. Jackie raised that if both her and Claire are heading up the committee for the Fete, they would be unable to be as involved in the discos this time round. The question was asked if Kirsty and Polly would be happy to take the reins and if there was anybody else that would like to get involved. Emma Pike and Alex Bartlam also offered to help, which is great!

Action- Kirsty Sizeland/Polly Phillips

Tombola Wheel - A new (bigger) Tombola Wheel needs to be purchased prior to the Summer Fete, as we sold so many tickets at the Christmas Bazaar we were unable to fit them all in the wheel we currently have and so had to resort to using a sack instead! Darren and Martin to look into making one (ONGOING).

Action - Darren Williams/Martin Alway

GDPR - The new data protection laws have come into effect to protect people from marketing that they don't want. The PTA events system set up will be amended to support GDPR as it stores users' data. Jo Maher kindly offered to donate a shredder so that we are able to shred any paperwork that we hold after an event with people's information. We also need to change the pricing structure for future events in order to include the 'booking fee', Julie to look into what these prices need to be changed to (ONGOING).

Action - Kate Hayes/Julie Nixon

Shed - All stuff needs to be pulled out in the summer so that we can look at the damp in there. Jackie to draw a chalk line around the area in the meantime (ONGOING).

Action - Jackie Rawes

Family quiz - Jackie raised that interest has been shown for a new family quiz night. We need to give some thought as to how this would work with different age groups, etc. This could possibly be the family event in the FOBS calendar for Sep/Oct next year (ONGOING).

Action - Jackie Rawes

Movie night - Kate has done some further research into holding a movie night and has managed to find out that films can be shown as long as they:

- Do not exceed 500 people,
- Are within the age classification
- Not for profit (which is fine as we're a charity.)

Therefore, we are able to hold a movie night, but there are possible additional costs that we need to look into further (ONGOING).

Action - Martin Alway/Darren Williams

EVENT DATES

15th March 2018 - Bishop of Reading visit / School lunch

16th March 2018 - 30th anniversary celebration

23rd March 2018 - BOLE tidy up

19th April 2018 - FOBS meeting

20th April - Uniform sale

17th May 2018 - FOBS meeting

20th May 2018 - Binfield 10k

15th June 2018 - Infant disco

19th June 2018 - FOBS meeting

22nd June 2018 - Junior disco

30th June 2018 - Summer fete

11th July 2018 - AGM

DATE OF NEXT MEETING

The next meeting will be held on Thursday 19th April at 7.30pm in the main hall. All are very welcome.