



FRIENDS OF BINFIELD SCHOOL
REGISTERED CHARITY NUMBER 1079512
MINUTES OF FOBS MEETING - WEDNESDAY 14TH JUNE 2017

PRESENT

Purveen Hira
Rachel Norris
Becky Tipper
Claire Turner

Sarah Naxton
Hayley Hammond
Julie Nixon
Claire Radford

Clare Harvey
Jackie Rawes
Darren Williams
Jenny Spender

APOLOGIES

Emma Pike
Martin Alway
Kelly Howes

Claire Thomas
Kate Hayes
Jo Maher

Kirsty Sizeland
Karen Williams

MINUTES OF THE LAST COMMITTEE MEETING

Minutes were reviewed and accepted as a true representation of proceedings.

PRESIDENT'S REPORT

Clare Harvey once again passed on a big thank you to FOBS from Suzie and all of the teaching staff for all of their continued hard work.

The staff were thanked for signing themselves up on the Summer fete volunteers rota.

TREASURER'S REPORT

Bank balance at 05-Jun 13,783 Main

Petty cash on hand 05-Jun 1,080

Available funds £14,863

		Allowed	Spent	
Commitments	Xmas Week		£843	£30 per class plus xmas lunch costs
	Teachers Floats	£768	£732	£100 per class
	Bank charges	£90	£270	
	Sports Week Summer Term	£950		
	Enrichment Week Spring Term		£368	spent to date - £368
	Enrichment Week Autumn Term (LifeBus)		£1,132	
	Contribution to Year 6 leavers	£300		
	Playground Equipment - TBA	£203	£797	likely to be spent on basketball hoops, £590
	PTA Website			no cost now - no option to pay
	Year 6 leavers pens		£350	for 375 pens
	Hall staging		£6,337	
	Hall microphones			to be agreed
	Dyson fans / heaters		£3,150	
	BOLE		£1,164	
	Gazebos		£1,170	invoice for £1170 (£315 extra cost - for sides to gazebos)
	Committed to Date		<u><u>£2,311</u></u>	

£12,552

potential profit for 10k £4,000

potential profit for fete £3,500

potential profit for discos £500

£20,552

Events since last meeting

Junior Disco (not included above)	Income (Ticket Sales)	£315
	Income (on the night sales)	£379
	Costs	<u>£257</u>
	Net Profit	<u><u>£437</u></u>

Junior disco in January = £468

CHAIRMAN'S REPORT

Microphones/Staging - Microphone costs are still under review. (ONGOING)

IT equipment - Darren is still waiting on the final details for the requirements of the new IT equipment that Suzie has asked FOBS to fundraise for. The school have reported back that they will have a better understanding of the costs involved in this by the end of the summer term. (ONGOING)

Sports equipment - There is a small amount left from the budget for the playground equipment that was recently bought. This is to be used to purchase an outside container to store all of the new equipment in and for some new basketballs to go with the new hoops when they arrive.

BOLE - The committee had a walk around the BOLE area to see the progress that has been made in there. Darren has built a throne and new black boards and walk ways have also been installed. The next clear up has been set for Friday 23rd June, with a 'bring a brick to school day' announced so that the second bug hotel can be filled. A mirror will also be installed to create a reflection area for the children.

Constitution - Sarah Naxton and Katie Dover have been working on our current constitution to make changes to allow us to work with sub-committees and 3rd party committees. It is currently back with Darren for review. (ONGOING)

Binfield 10K - The 10k was once again a huge success, raising a large amount of money for groups within the community. A special thank you went to Julie Nixon, Purveen Hira and Alex Bartlam for representing FOBS within the 10k committee. The event made a healthy profit of £9700, with FOBS benefitting from 50% of this. It was then agreed that the remaining 50% profit would be shared evenly amongst all of the local organisations that contributed on the day, with a £1k donation made to a local chosen charity (still to be decided.) The Binfield 10k committee will be communicating this out to everyone involved in due course.

CORRESPONDENCE

Sports day - It was discussed that we would need volunteers to serve the tea and coffee at the Infant and Junior sports days, 12th/13th July. It was suggested that the tea/coffee and pastrie station should be set up outside of the school gates in order to capture the parents whilst they are waiting to come in, aswell as on the field for during the events.

Action - Claire Thomas, Darren Williams, Becky Tipper, Hayley Hammond, Sarah Naxton (Junior) Jackie Rawes, Alex Bartlam, Claire Turner (Infant)

New starter picnic/2nd hand sale - The picnic has been set for the 4th July, 1.30-3.15pm with a 2nd hand uniform sale after school.

Action - Rachel Norris/Claire Turner

AGM - This years AGM will be held on Wednesday 12th July at 7.30pm, Darren to send a Parentmail out to invite everyone to come along.

It was also raised as to whether anyone else would be willing to stand for the Chair/Vice

Chair/Treasurers roles. Although Darren/Becky/Julie are willing to stand for one more year, it was suggested that it would be good for someone to shadow them in order to take over from them the following year.

Sarah raised that she would no longer be able to do the Communication Officers role, but Clare Radford very kindly volunteered.

Action - Darren Williams

FOBS Website - Darren raised whether we should make the website an open site rather than closed as it is now, following on from feedback from the P&P evening where guests had to create an account in order to purchase tickets. Darren to discuss this with Suzie and feedback her thoughts at the next meeting. (ONGOING)

Action - Darren Williams

Onedrive - Darren raised that he would like everyone to make better use of the onedrive that has been set up as a central place for saving FOBS correspondence. Claire to send out the log in details.

Action - Claire Turner

Staging - Darren has received really positive feedback from the recent purchase of the additional staging, however it has been brought to his attention that a specialist trolley is required in order to move the staging. It was agreed that FOBS would go ahead and purchase this.

Action - Darren Williams

SUB-COMMITTEE DETAILS

Summer Fete - Everything is in place for the summer fete, with a packed arena it is set to be another fantastic day. We just need to push the volunteers list now as it is looking very thin on the ground at the moment.

Action - Becky Tipper

ANY OTHER BUSINESS

Dinner dance fundraiser - The viability of this event is being revisited with the possibility of it incorporating the fireworks display. It was decided that the event would be too big to be held at School and that an offsite venue would be best. This could be used as the main fundraiser for next year to coincide with the School's 30th anniversary. Alex to look at possible venues for March 2018.

Action - Alex Bartlam/Polly Phillips/Sarah Naxton

Fireworks display - The viability of this event to be revisited with the possibility of it being held alongside an offsite dinner dance. (ONGOING)

Action - Purveen Hira

Donation - Anna very kindly reminded FOBS that it was time for her next donation from Vodafone to be made. Anna to forward a letter for signing by Darren.

Action - Anna Wozzley/Darren Williams

Paypal - Jenny raised that a conference call needed to be set up with Paypal with herself/Julie/Darren in order to change the level of data available and the details on the account.

It was also discussed though about the option of transferring over to Stripe potentially for the new academic year and what benefits that this would bring. (ONGOING)

Action - Jenny Spender/Julie Nixon/Darren Williams

Recipe book - It was raised that this would be a great project to do again throughout the school, coinciding with the School's 30th anniversary in the next year academic year. Old students/teachers could also get involved with recipes/photos etc. (ONGOING)

Action - Claire Turner/Rachel Norris/Hayley Hammond

Camping - Suzie has provided Darren with a list of all the challenges that are faced when organised an event of this nature on School grounds. These will be looked at and discussed at the next meeting. Rachel has also provided Darren with some further info that she has on events of this nature. (ONGOING)

Action - Darren Williams/Rachel Norris

Movie night - It was brought up about the logistics of holding a movie night on the School grounds as a fundraising event. Whether without a PRS license we would be allowed to charge for entry to watch the film or if we could simply ask for donations, but then charge for popcorn/bar etc.

Anna has provided Darren with some research from a similar event and Martin volunteered to take this over to see if we can get any closer to making this a viable event. Julie mentioned that her neighbour has recently held a similar event at Meadowvale and that she would enquire as to how they did it. (ONGOING)

Action - Martin Alway/Darren Williams

Calendars - It was suggested that calendars should be done again this year at Christmas and that we could have pictures of the children in the month of their birthdays this time and for them to be done on a family calendar layout. (ONGOING)

Action - Gary Glover/Anna Wozzley/Sarah Naxton

Rockie Ockie - Kelly discussed the possibility of the next family event being a band/karaoke night. A band called the Rockie Ockie has done this at another school and it was a huge success. More information to be brought to the next meeting. (ONGOING)

Action - Kelly Howes

EVENT DATES

16th June 2017 - Infant disco

23rd June 2017 - BOLE clear up

1st July 2017 - Summer fete

4th July 2017 - New starter picnic

12th July 2017 - FOBS AGM

DATE OF NEXT MEETING

The next meeting (AGM) will be held on Wednesday 12th July at 7.30pm in the main hall. All are very welcome.